



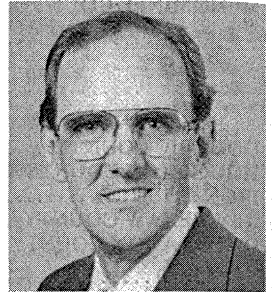
David H. Evans
Clerk of the House



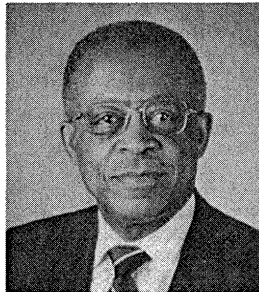
Willis H. Snow
Secretary of the Senate



Melvin DeStigter
Assistant Clerk of the House



Raymond G. Brennan
Assistant Secretary of the
Senate



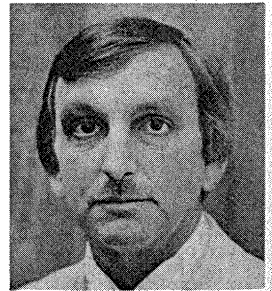
Charles S. Jones
Acting Auditor General



John "Jack" Porn
Chief Sergeant At Arms
House



Dan McDougall
Deputy Sergeant At Arms
House



John Goll
Deputy Sergeant At Arms
House

LEGISLATIVE OFFICERS AND AGENCIES

Secretary of the Senate

The secretary of the senate is elected by the senate as a statutory officer at the beginning of the 4-year senate term. The secretary's most visible role is the work on the podium during session, reading in bills, recording votes, serving as a parliamentary adviser, and, occasionally, presiding in the absence of designated presiding officers. The secretary also has many statutory record-keeping responsibilities such as the "care and preservation" of bills and senate records, including the recording and validating of official senate actions, enrolling of bills, preparation of the journal of each day's proceedings, dissemination of bills, resolutions, and amendments to senators. The secretary also serves as the senate's chief administrative officer, responsible for a broad range of administrative functions, from the administration of the senate budget to supervisory officer for the care and control of the senate's physical plant. The secretary of the senate's office is located in the State Capitol. Phone: (517) 373-2400. Willis (Bill) Snow, Secretary of the Senate.

Senate Fiscal Agency

The Senate Fiscal Agency provides nonpartisan analytical services to the senate. The staff provides technical, analytical, and preparatory support for all appropriations and retirement bills. The agency also prepares an objective written analysis of all bills and administrative rules under consideration by the senate.

Fiscal analysts of the Senate Fiscal Agency review and evaluate state programs, proposed policies, proposed rules, budgetary requests, and the fiscal impact of all bills before the senate. The agency also provides economic and revenue analysis and forecasting, analyzes the impact of federal budget decisions on the state, monitors the state's long-term and short-term debt, and monitors the state's compliance with constitutional and statutory fiscal requirements.

Legislative analysts of the Senate Fiscal Agency are responsible for providing objective bill analysis for members. Analysts prepare summaries of bills in committee to provide a straightforward explanation of the changes a bill would make to present law. Once a bill is reported out of committee, a full analysis is prepared describing the changes a bill would make in present law, the reason for the bill's introduction, supporting and opposing arguments, and fiscal implications. Analyses are updated as bills are amended throughout the course of the legislative process. The Senate Fiscal Agency is located in the Farnum Building, 125 West Allegan, Lansing, MI 48909. Phone: (517) 373-2767. Douglas B. Roberts, Director.

Clerk of the House of Representatives

The clerk of the house of representatives is the administrative officer and the parliamentarian for this chamber of the Michigan Legislature.

The clerk of the house, who is elected to this position by the members of the house of representatives, has an active role during legislative sessions. It is the clerk who calls the roll, announces the proceedings of the house of representatives, records votes, serves as parliamentarian, and presides in the absence of a designated presiding officer. Assisting the clerk at the podium during session are the various clerks responsible for bill amendments, bill and resolution introduction, the journal, and other recordkeeping responsibilities.

The clerk of the house, whose duties are stipulated in statute, rule, joint rule, and at the direction of the membership, performs a wide range of administrative and technical services which facilitate the day-to-day operations of the house of representatives. These responsibilities include preparation of various legislative documents, including the house journal and the daily calendar, which specifies the order of pending business; the printing or reproduction of bills, acts, or other documents; and the responsibility of the care and preservation of each bill introduced in the house or received from the senate. The clerk is responsible for supervising a clerical staff, including committee clerks, public information, and messenger services for the house. The clerk's office is located in the State Capitol. Phone: (517) 373-0135. David H. Evans, Clerk of the House of Representatives.

House Fiscal Agency

The House Fiscal Agency operates under a governing board, acts as the staff of the House Appropriations Committee, analyzing the budget as recommended by the governor along with alternate proposals submitted by the departments and by members of the Michigan Legislature.

The agency's fiscal analysts are assigned particular areas of state governmental activity, working on the particular area's appropriation bills.

In addition to working on the budget through the appropriation process, fiscal analysts study all bills introduced in the legislature with respect to impact on state revenues and/or expenditures. Although the staff of the House Fiscal Agency is geared to serving and providing information for the House Appropriations Committee, both the House Fiscal Agency and the Senate Fiscal Agency will provide information or assistance to any member of the legislature upon request. The House Fiscal Agency is located in the Roosevelt Building, Lansing, MI 48901. Phone: (517) 373-8080. John Morberg, Director.

House Legislative Analysis Section

The House Legislative Analysis Section, which is organized through the authority of the speaker of the house, provides the entire membership of the house of representatives with concise, nonpartisan information on bills pending before the house. As with the Senate Fiscal Agency analysis section, the House Legislative Analysis Section provides summaries and analyses of bills. Analyses explain the problem which prompted the introduction of the bill, how the bill addresses this problem, the estimated cost to the state, arguments for and against the bill, and a listing of groups' and agencies' positions of support or opposition to the bill. Information for the analysis is gathered from the bill's sponsor, committee testimony, state and local officials, and representatives of groups and organizations interested in or affected by the bill.

The House Legislative Analysis Section is also responsible for the indexing of bills for the daily status, a loose-leaf volume which documents changes in the status of all bills, joint resolutions, plain resolutions, and concurrent resolutions in the legislature; the status is compiled through the Office of the Clerk of the House of Representatives. The House Legislative Analysis Section is located on 12th Floor, Manufacturers Bank Bldg., Lansing, MI 48901. Phone: (517) 373-6466.

Legislative Service Bureau

The Legislative Service Bureau was formally created in 1941 based on the concept of a nonpartisan legislative information and service agency. With the adoption of the Michigan Constitution of 1963, a bipartisan Legislative Council was established, and with the subsequent passage of Act 412 of 1965, being §§ 4.311 to 4.327 of the Michigan Compiled Laws, the council became the governing body for the Legislative Service Bureau. The council is charged with maintaining bill drafting, research, and other services in the bureau for utilization by all members of the Michigan Legislature. The Legislative Service Bureau is located in the Michigan National Tower, 124 W. Allegan, Lansing, MI 48909. Phone (517) 373-0170. Elliott Smith, Director.

Legislative Corrections Ombudsman

Act 46 of 1975, being §§ 4.351 to 4.364 of the Michigan Compiled Laws, provides for the creation of a corrections ombudsman within the structure of the legislative branch.

The ombudsman, who is appointed by the Legislative Council, is authorized to investigate, upon receipt of a complaint or upon the ombudsman's own initiative, an administrative action by the Department of Corrections which is alleged to be contrary to law, contrary to departmental policy, unaccompanied by an adequate statement of reason, or based on irrelevant, immaterial, or erroneous grounds.

The Legislative Council is responsible for approving the budget and expenditures of the office, the employment of personnel, and approving complaint and investigation procedures.

The Ombudsman's Office is located on the fourth floor of the Capitol Hall Building, 115 W. Allegan, Lansing, MI 48913. Phone: (517) 373-8573. Clayton D. Burch, Ombudsman.

Office of the Auditor General

The Office of the Auditor General, established by the state constitution, is part of the legislative branch of state government. The constitution specifically provides that the auditor general, who is appointed by the legislature, shall "...conduct post audits of financial transactions and accounts of the state and of all branches, departments, offices, boards, commissions, agencies, authorities and institutions of the state established by this constitution or by law, and performance post audits thereof...". In addition, pursuant to § 18.1494 of the Michigan Compiled Laws, the auditor general examines and renders an opinion on the state's Comprehensive Annual Financial Report in accordance with generally accepted auditing standards. The Auditor General also conducts a number of specific audits and reviews as required by other laws.

It is the objective of the Office of the Auditor General, through auditing and reporting, to strengthen and promote the improvement of operations of all units and entities of state government so as to increase efficiency, promote effectiveness, and encourage economy in the conduct of activities and programs as approved by the legislature. The Office of the Auditor General is located at 333 S. Capitol, Suite A, Lansing, MI 48913. Phone: (517) 373-3773. Charles S. Jones, Acting Auditor General.

LIBRARY OF MICHIGAN BOARD OF TRUSTEES

Term expires

Appointed by Legislative Council

SEN. JACK FAXON
SEN. WILLIAM A. SEDERBURG
REP. JAMES A. KOSTEVA
REP. GLENN OXENDER

Appointed by Governor

DORRINE ANDERSON	Dec. 1989
LEO DINNAN.....	Dec. 1989
NANCY LENNON	Dec. 1989
MARIANNE GESSNER	Dec. 1990
PETER KEMPEL	Dec. 1990
JEANNE F. THOMAS (Chair)	Dec. 1990
REV. WILLIAM C. ARDREY (Vice Chair)	Dec. 1991
GLORIA COLES	Dec. 1991
LINDA MCFADDEN.....	Dec. 1991

Designated by Act 540 of 1982

CHIEF JUSTICE DOROTHY COMSTOCK RILEY, represented by AL LYNCH
ELLIOTT SMITH, Director, Legislative Service Bureau
JAMES W. FRY, State Librarian (Secretary)

The Library of Michigan, formerly known as the State Library, became part of the legislative branch in 1983. It is governed for policy purposes by the Legislative Council. The library is primarily charged with providing reference services to the legislative branch of state government, but also provides services to the executive and judicial branches of state government as well as to the general public. Its main location is at 717 W. Allegan in Lansing (373-1593). The Law Library (373-0630) is located on the first floor of the Law Building, west of the Capitol, and also operates an Upper Peninsula branch at Escanaba. The state librarian, who is appointed by the Legislative Council, in consultation with the 15-member Board of Trustees of the Library of Michigan, is the chief administrator of the Library of Michigan. James W. Fry, State Librarian.

MICHIGAN COMMISSION ON INTERGOVERNMENTAL RELATIONS

Appointed by Senate Majority Leader

MARGARET BYINGTON, Grand Rapids
JAMES DESANA, Wyandotte
ARTHUR ELLIS, Mt. Pleasant
BARBARA GATTORN, Grosse Pointe
STANLEY GROT, Sterling Heights
SUSAN HEINTZ, Plymouth
LEE WILSON, Traverse City

Appointed by Speaker of the House

ROBERT A. BOWMAN, Lansing
FRANK GERSTENECKER, Troy
REP. DAVID HOLLISTER, Lansing
REP. MORRIS W. HOOD, JR., Lansing
WESLEY PRATER, Ypsilanti
TERRY SANGSTER, Saginaw
SHELBY P. SOLOMON, Lansing

MICHIGAN MANUAL

Appointed by Governor

JOHN M. AMBERGER, Detroit
 JAMES N. CALLAHAN, Lansing
 MARGARET L. DICKINSON, Lathrup Village
 GEORGE D. GOODMAN, Ann Arbor
 JOHN (JACK) M. LAROSE, Lansing

Appointed by Chief Justice of Supreme Court

JUDGE ROMAN S. GRIBBS, Detroit
 MARILYN K. HALL, Lansing

The Commission on Intergovernmental Relations was created by Act 100 of 1988. The commission consists of 21 members, including 7 appointed by the senate majority leader, 7 appointed by the speaker of the house of representatives, 5 appointed by the governor, and 2 appointed by the chief justice of the Michigan Supreme Court. The speaker of the house and the senate majority leader each appoint 1 elected township board member; 1 elected mayor or city or village council member; 1 elected county executive, board of commissioners member, or elected county officer; and 4 members of the public, which includes legislators with appropriate knowledge and expertise. The members appointed by the governor and by the chief justice of the Michigan Supreme Court must also have the knowledge and expertise necessary to serve on the Commission on Intergovernmental Relations.

The commission is charged with studying the relationship between state government and local units of government and improving cooperation and coordination among state government and local units of government, other states, and the federal government. The office of the commission is located in Room 310-A of the Farnum Building, 125 W. Allegan, Lansing, MI 48909. Charles "Bud" Drago, Executive Director.

MICHIGAN COMMISSION ON UNIFORM STATE LAWS

REP. PERRY BULLARD, Lansing
 TOM DOWNS, Lansing
 MICHAEL FRANCK, Lansing
 GARY B. GULLIVER, Lansing
 REP. DAVID HONIGMAN, Lansing
 CHARLES W. JOINER, Ann Arbor (Chair)
 SEN. JOHN F. KELLY, Lansing
 SEN. NORMAN D. SHINKLE, Lansing

Two members appointed by the senate majority leader, 2 members appointed by the speaker of the house, the director of the Legislative Service Bureau or the director's designee, and 3 members appointed by the Legislative Council serve as Michigan's delegation to the National Conference of Commissioners on Uniform State Laws, pursuant to Act 268 of 1986.

Michigan's delegation meets and confers with commissioners from other states to bring about uniformity of state law in instances where wide variations in state law could tend to complicate the resolution of interstate problems. In addition to "uniform acts" such as the Uniform Commercial Code, which every state is urged to adopt, the Uniform State Law Commission also drafts "model acts" to guide legislatures dealing with issues that need not be treated uniformly by all states. Some models, such as the Model State Administrative Procedures Act, have been adopted for use by most states. The commission's address is Legislative Service Bureau, Michigan National Tower, Lansing, MI 48909. Phone: (517) 373-0170. Gary B. Gulliver, Legislative Liaison.

MICHIGAN LAW REVISION COMMISSION

REP. PERRY BULLARD, Lansing
 ANTHONY DEREZINSKI, Southfield (Vice Chair)
 REP. DAVID HONIGMAN, Lansing
 DAVID LEBENBOM, Southfield
 RICHARD D. McLELLAN, Lansing (Chair)
 SEN. RUDY J. NICHOLS, Lansing
 SEN. VIRGIL C. SMITH, JR., Lansing
 RICHARD C. VAN DUSEN, Detroit

ex officio

JEROLD H. ISRAEL

ELLIOTT SMITH, Director, Legislative Service Bureau

The legislation enacted in 1965 establishing the Legislative Council, Act 412 of 1965, also authorized the creation of a law revision commission to "examine the common law and statutes of the state and current judicial decisions for the purpose of discovering defects and anachronisms in the law and recommending needed reforms." The Michigan Law Revision Commission consists of two members appointed by the senate majority leader, 2 members appointed by the speaker of the house, the director of the Legislative Service Bureau, and 4 additional members who shall not be members of the legislature and who are appointed by the Legislative Council, in accordance with Act 268 of 1968.

The commission examines common law, statutes, and judicial rulings for defects and anachronisms and needed reforms; receives and considers suggestions for changes in the law from judges, legislators, and the public; and recommends changes to bring the law into harmony with modern conditions. The commission makes an annual report to the Legislative Council. The commission's address is 341 Hutchins Hall, University of Michigan Law School, Ann Arbor, MI 48109. Phone: (313) 764-9353. Prof. Jerold H. Israel, Executive Secretary.

MICHIGAN CONSUMERS COUNCIL*Appointed by the Legislative Council*

	Term expires
PATRICK ANDERSON, Farmington Hills.....	Jan. 1, 1991
G. LEONARD WIGGINS, Ann Arbor.....	Jan. 1, 1991
VACANCY	

Appointed by the Governor

JACK CHASE, Detroit.....	Jan. 1, 1991
HILDRED DREW, Detroit.....	Jan. 1, 1991
EDWIN BLADEN, Lansing (Chair).....	Jan. 1, 1991

Designated by Act 277 of 1966

RICHARD H. AUSTIN, Secretary of State
FRANK J. KELLEY, Attorney General
DOUG ROSS, Department of Commerce

Pursuant to the provisions of Act 277 of 1966, being §§ 445.821 to 445.829 of the Michigan Compiled Laws, the Michigan Consumers Council was established to "formulate and direct a program for the protection of individual consumers from harmful products and merchandise, false advertising, and deceptive sales practices."

The council is composed of 3 nonlegislators appointed by the Legislative Council, 3 members appointed by the governor, as well as the secretary of state, the attorney general, and the director of the Department of Commerce.

The council is authorized to formulate and direct a consumer protection program, provide consumer education and research, serve as a coordinating agency and clearinghouse for consumer information, advise the governor on consumer affairs and recommend legislation, and refer consumers to appropriate enforcement agencies.

The council is under the general control of the Legislative Council for purposes of budgeting, procurement, and related management functions.

The Michigan Consumers Council is located in Room 414 of the Hollister Building, Lansing, MI 48933. Phone: (517) 373-0947. Kent S. Wilcox, Director.