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GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

SHELLY EDGERTON  
DIRECTOR

## **MICHIGAN BOARD ARCHITECTS September 20, 2017 MEETING**

### **APPROVED MINUTES**

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Architects met on September 20, 2017, at the Ottawa Building, Conference Room 4, 611 West Ottawa Street, Lansing, Michigan 48933.

#### **CALL TO ORDER**

Kenneth Van Tine, Chairperson, called the meeting to order at 1:01 p.m.

#### **ROLL CALL**

**Members Present:** Kenneth Van Tine, Chairperson, Architect  
Dennis King, Vice Chairperson, Architect  
Gilbert Barish, Professional Surveyor  
Daniel Lamble, Architect  
Jay Larson, Public Member

**Members Absent:** Patrick Barry, Architect  
Troy Naperala, Professional Engineer  
Joseph Welmers, Public Member

**Staff:** Nakisha Bayes, Board Support, Boards and Committees Section  
Kiran Parag, Analyst, Compliance Section  
Rick Roselle, Analyst, Boards and Committees Section  
Belinda Wright, Manager, Licensing Division

#### **APPROVAL OF AGENDA**

MOTION by Larson, seconded by Barish, to approve the agenda with the following change: Add item 7F, Rules Discussion.

A voice vote followed.

MOTION PREVAILED



MOTION PREVAILED

**Hermann K. Ruoff**

MOTION by Lamble, seconded by Barish, to accept the Consent Order and Stipulation.

A roll call vote was taken:           Yeas: Barish, Lamble, Larson, King, Van Tine  
  Nays: None

MOTION PREVAILED

**Timothy A. Zielke**

MOTION by King, seconded by Lamble, to accept the Consent Order and Stipulation.

A roll call vote was taken:           Yeas: Barish, Lamble, Larson, King, Van Tine  
  Nays: None

MOTION PREVAILED

**OLD BUSINESS**

None

**NEW BUSINESS**

**2018 Meeting Dates**

The Board discussed the 2018 meeting dates.

**Elections**

Roselle ran the election for Chair.

MOTION by Lamble, seconded by Larson, to re-elect Kenneth Van Tine as Chair.

A roll call vote was taken:           Yeas: Barish, Lamble, Larson, King, Van Tine  
  Nays: None

Van Tine was re-elected chair by unanimous decision.

MOTION by Larson, seconded by Barish, to table the election for Vice Chair until the next meeting.

A voice vote followed.

## MOTION PREVAILED

### **Committee Assignments**

The Minimum Sanctions Committee has been dissolved.

The Rules Committee will remain as follows:

Barry  
King  
Van Tine

### **Chair Report**

Van Tine reported that the next NCARB meeting will be held in Wichita, Kansas in March 2018. He encouraged the Board to attend the meeting. NCARB will fund two professional members and one public member from the Board. Van Tine explained that he is going as the Chair of Region 4.

Larson requested the dates for the March 2018 meetings.

Van Tine reported that the annual NCARB meeting will be held in Detroit in June 2018. The Board discussed attending this meeting as a group. Roselle will follow up with funding information.

Van Tine summarized the main topics of discussion from the NCARB meeting as follows:

- The rules of conduct are being reviewed
- Topic buckets
  - ARE/Practice
  - Local Area/Disasters
- Regulatory issues around the country
- Regional structure
- Enforcement

Van Tine reported that Region 4 is hosting the Educator Symposium on October 21, 2017. The symposium will be held at Kent State. There is funding available for one delegate to attend. Van Tine asked members interested in going to the symposium to notify him as soon as possible. He explained the purpose of the Educator Symposium.

Larson notified the Board that he attended a Go-To Meeting that NCARB hosted for public members. Larson stated that the meeting was very helpful to him as a non-professional member. He communicated his appreciation to NCARB for hosting it.

Van Tine stated that NCARB has expressed an interest in presenting at a Board meeting. He will forward the 2018 meeting dates to his NCARB contact.

### **Department Update**

Roselle introduced himself to the Board.

### **Rules Discussion**

Roselle directed the Board to the “Board of Architects General Rules – Public Comment Summary,” and summarized the proposed changes. (Please see Addendum #1).

The Board discussed the changes to the following rules:

339.15201  
339.15301  
339.15502

MOTION by Larson, seconded by King, to approve the changes to Rule 339.15201 as presented.

A voice vote followed.

**MOTION PREVAILED**

MOTION by Larson, seconded by Lamble, to keep Rule 339.15301 as originally drafted. However, the figure should be an example with the full 10-digit license number on the seal.

A voice vote followed.

**MOTION PREVAILED**

MOTION by Larson, seconded by King, to approve the changes to Rule 339.15502, with the following change to Activity Code 8: Use the terminology “Serving as a member...” rather than “Participating on a...”

A voice vote followed.

**MOTION PREVAILED**

MOTION by Van Tine, seconded by Larson, to open the Rule Set once the current Rule Set is finished.

Discussion was held.

A voice vote followed.

**MOTION PREVAILED**

**PUBLIC COMMENT**

Cornell Mays introduced himself to the Board. Mr. Mays stated his frustration with the auditing process as well as with his unsuccessful attempts to contact the Department regarding his audit.

Marco Castro introduced himself to the Board. Mr. Castro stated his frustration with the NCARB qualifications to sit for the Michigan exam.

**ANNOUNCEMENTS**

The next regularly scheduled meeting will be held January 10, 2018 at 1:00 p.m., in the Ottawa Building, 611 W. Ottawa Street, Upper Level Conference Center, Conference Room 4, Lansing, Michigan.

**ADJOURNMENT**

MOTION by King, seconded by Lamble, to adjourn the meeting at 2:31 p.m.

A voice vote followed.

**MOTION PREVAILED**

Minutes approved by the Board on: May 9, 2018.

Prepared By:  
Nakisha Bayes, Board Support  
Bureau of Professional Licensing

September 22, 2017