

# MEDICAID POLICY INFORMATION SHEET

**Policy Analyst:** Aimee Khaled

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Initial

Public Comment

Final

**Brief description of policy:**

This policy indicates time limits for entering hardcopy level of care determinations (LOCDs) into the Community Health Automated Medicaid Processing System (CHAMPS) following a Change of Ownership (CHOW) for a nursing facility.

**Reason for policy (problem being addressed):**

Current policy does not have a clear timeframe for entering hardcopy LOCDs following a CHOW with a new national provider identifier (NPI) number.

**Budget implication:**

budget neutral

will cost MDHHS \$ \_\_\_\_\_, and (select one) budgeted in current appropriation

will save MDHHS \$ \_\_\_\_\_

**Is this policy change mandated per federal requirements?**

No

**Does policy have operational implications on other parts of MDHHS?**

Yes - this policy provides clearer guidance for provider support staff.

**Does policy have operational implications on other departments?**

No.

**Summary of input:**

controversial (Explain)

acceptable to most/all groups

limited public interest/comment

**Supporting Documentation:**

State Plan Amendment Required: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Public Notice Required: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes, please provide status:	If yes, Submission Date:
<input type="checkbox"/> Approved <input type="checkbox"/> Pending <input type="checkbox"/> Denied	
Date:                      Approval                      Date:	

<b>DRAFT FOR PUBLIC COMMENT</b>  <b>Michigan Department of Health and Human Services</b>		
	<b>Project Number:</b> 2254-NF	<b>Date:</b> December 19, 2022

**Comments Due:** January 23, 2023  
**Proposed Effective Date:** March 1, 2023  
**Direct Comments To:** Aimee Khaled  
**Address:**  
**E-Mail Address:** [KhaledA@michigan.gov](mailto:KhaledA@michigan.gov)  
**Phone:** **Fax:**

**Policy Subject:** Clarification on Level of Care Determinations During a Change of Ownership for Nursing Facilities

**Affected Programs:** Medicaid

**Distribution:** Nursing Facilities

**Summary:** This policy indicates time limits for entering hardcopy Level of Care Determinations (LOCs) into the Community Health Automated Medicaid Processing System (CHAMPS) following a Change of Ownership (CHOW) for a nursing facility.

**Purpose:** Current policy does not have a clear timeframe for entering hardcopy LOCs following a CHOW with a new national provider identifier (NPI) number.

**Cost Implications:** Budget neutral

**Potential Hearings & Appeal Issues:** None

<b>State Plan Amendment Required:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <b>If yes, date submitted:</b>	<b>Public Notice Required:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <b>Submitted date:</b>
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**Tribal Notification:** Yes  No  - **Date:**

**THIS SECTION COMPLETED BY RECEIVER**

<input type="checkbox"/> <b>Approved</b>	<input type="checkbox"/> <b>No Comments</b>
<input type="checkbox"/> <b>Disapproved</b>	<input type="checkbox"/> <b>See Comments Below</b>
	<input type="checkbox"/> <b>See Comments in Text</b>

<b>Signature:</b>	<b>Phone Number</b>
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**Signature Printed:**

<b>Bureau/Administration</b> <i>(please print)</i>	<b>Date</b>
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# Proposed Policy Draft

Michigan Department of Health and Human Services  
Behavioral & Physical Health and Aging Services Administration

**Distribution:** Nursing Facilities

**Issued:** February 1, 2023 (Proposed)

**Subject:** Clarification on Level of Care Determinations During a Change of Ownership for Nursing Facilities

**Effective:** March 1, 2023 (Proposed)

**Programs Affected:** Medicaid

This policy clarifies the requirements for entering hardcopy Level of Care Determination (LOCD) into the Community Health Automated Medicaid Processing System (CHAMPS) following a change of ownership (CHOW) for a nursing facility.

A nursing facility provider that is in the process of a CHOW and obtaining a national provider identifier (NPI) must conduct the hardcopy version of the LOCD and Freedom of Choice form. Once the provider is given access to CHAMPS under their new NPI, the provider must enter all the information from the hard copy LOCD into the online version of the LOCD in CHAMPS under the new NPI. The hardcopy LOCDs must be entered in CHAMPS within 30 days of the approval date of the new NPI with Provider Enrollment. The records meeting this requirement will have the start date modified to equal the record's conducted date.

Refer to the [Michigan Department of Health and Human Services \(MDHHS\) Medicaid Provider Manual](#) for more information on CHOW or Nursing Facility Level of Care Determination.