

**Michigan Office of Administrative Hearings and Rules**  
**Administrative Rules Division (ARD)**

MOAHR-Rules@michigan.gov

**REQUEST FOR RULEMAKING (RFR)**

**1. Department:**

Education

**2. Bureau:**

Superintendent of Public Instruction

**3. Promulgation type:**

Full Process

**4. Title of proposed rule set:**

School Administrator Certification Code

**5. Rule numbers or rule set range of numbers:**

R 380.101 - R 380.136

**6. Estimated time frame:**

6 months

**Name of person filling out RFR:**

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**7. Describe the general purpose of these rules, including any problems the changes are intended to address.**

A general purpose of the proposed rules is to align them with the Teacher Certification Code (R 390.1101 to R 390.1216), which was amended in 2024. Significant areas of alignment include: 1) the extension of benefits to members of the military, veterans, and their dependents, and 2) the revision of rules related to action taken against school administrator certificates, including removal of the expectation of the right to a hearing upon denial of an application for initial certification because there is no statutory or constitutional right to a hearing in that circumstance. Another purpose of the proposed amendments is to add a requirement that applicants for school administrator certificates pass appropriate available examinations, which will provide an independent quality assurance for school administrators, as is required for other Michigan professional educators. Other purposes of the proposed rules are to add clarity for out-of-state individuals to obtain school administrator certification, clarify who is required to hold school administrator certification, and clarify procedures for rescission of endorsements for which holders of school administrator certificates are not eligible.

**8. Please cite the specific promulgation authority for the rules (i.e. department director, commission, board, etc.).**

The superintendent of public instruction has promulgation authority for the rules.

**A. Please list all applicable statutory references (MCLs, Executive Orders, etc.).**

The superintendent of public instruction has authority to promulgate the rules under sections 1246, 1536, and 1539b of the revised school code, 1976 PA 451, MCL 380.1246, 380.1536, and 380.1539b.

**B. Are the rules mandated by any applicable constitutional or statutory provision? If so, please explain.**

MCL 380.1246 and 380.1536 mandate rules related to school administrator continuing education and professional development requirements.

**9. Please describe the extent to which the rules conflict with or duplicate similar rules, compliance requirements, or other standards adopted at the state, regional, or federal level.**

The rules do not conflict with or duplicate similar rules, compliance requirements, or other standards adopted at the state, regional, or federal level.

**10. Is the subject matter of the rules currently contained in any guideline, handbook, manual, instructional bulletin, form with instructions, or operational memoranda?**

The subject matter of the rules is contained in documents on the Department of Education website at the following links:

<https://www.michigan.gov/mde/services/ed-serv/ed-cert/cert-guidance/administrator-certification/administrator-certification-pathways>

<https://www.michigan.gov/mde/services/ed-serv/ed-cert/cert-guidance/administrator-certification/admin-permit>

<https://www.michigan.gov/mde/services/ed-serv/ed-cert/cert-guidance/administrator-certification/administrator-certificate-renewal>

<https://www.michigan.gov/mde/services/ed-serv/ed-cert/cert-guidance/administrator-certification/school-administrator-experience-based-certificate>

<https://www.michigan.gov/mde/services/ed-serv/ed-cert/cert-guidance/administrator-certification>

**11. Are the rules listed on the department's annual regulatory plan as rules to be processed for the current year?**

The rules are listed on the Department of Education's 2024-2025 annual regulatory plan as rules to be processed for the current year.

**12. Will the proposed rules be promulgated under Section 44 of the Administrative Procedures Act, 1969 PA 306, MCL 24.244, or under the full rulemaking process?**

Full Process

**13. Please describe the extent to which the rules exceed similar regulations, compliance requirements, or other standards adopted at the state, regional, or federal level.**

The rules do not exceed similar regulations, compliance requirements, or other standards adopted at the state, regional, or federal level.

**14. Do the rules incorporate the recommendations received from the public regarding any complaints or comments regarding the rules? If yes, please explain.**

The rules do not incorporate recommendations received from the public regarding complaints or comments regarding the rules.

**15. If amending an existing rule set, please provide the date of the last evaluation of the rules and the degree, if any, to which technology, economic conditions, or other factors have changed the regulatory activity covered by the rules since the last evaluation.**

The Department of Education continuously evaluates the rules. The rules were last amended in 2020. There have been no changes in technology, economic conditions, or other factors since that time that have changed the regulatory activity covered by the rules.

**16. Are there any changes or developments since implementation that demonstrate there is no continued need for the rules, or any portion of the rules?**

There have been no changes or developments since implementation that demonstrate that there is not a continued need for the rules or any portion of the rules.

**17. Is there an applicable decision record (as defined in MCL 24.203(6) and required by MCL 24.239(2))? If so, please attach the decision record.**

No

**Based on the information provided in this RFR, MOAHR concludes that there are sufficient policy and legal bases for approving the RFR. The RFR satisfies the requirements of the Administrative Procedures Act of 1969, 1969 PA 306, MCL 24.201 to 24.328, and Executive Order No. 2019-6.**