

GRETCHEN WHITMER

# STATE OF MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS LANSING

MARLON I. BROWN, DPA DIRECTOR

# MICHIGAN BOARD OF DIETETICS AND NUTRITION JULY 9, 2025, MEETING 9:00 a.m.

#### **UNAPPROVED MINUTES**

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Dietetics and Nutrition met on July 9, 2025, at 611 West Ottawa Street, Upper-Level Conference Room 4, Lansing, Michigan 48933.

#### **CALL TO ORDER**

Weston MacIntosh, J.D., Departmental Specialist, Boards and Committees Section, called the meeting to order at 9:15 a.m.

#### **ROLL CALL**

Members Present: Allison Bone, MS, RD, CEDS-C

Tracy Booth, MA, RDN, CFS

Michelle Buggs, MS, RD

Emily Camiener, MPH, RDN, CDCES

Arlynn Dailey, Public Member Tina Guajardo, MA, RDN Laura Kull, MS, RDN, FAND

Lynette Maxey, RDN, CDE (Arrived at 9:25 a.m.)

Richa Modak, RDN, ACSM-CPT Bethany Thayer, MS, RDN Ryan Trotter, Public Member Kimberlydawn Wisdom, MD

Members Absent: Bryan Nader, Public Member

**Staff Present:** Kimmy Catlin, Board Support, Boards and Committees Section

Marshall Hooks, Analyst, Compliance Section

Weston MacIntosh, J.D., Departmental Specialist, Boards and

Committees Section

Kerry Przybylo, J.D., Manager, Boards and Committees Section

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#### APPROVAL OF AGENDA

MOTION by Kull, seconded by Wisdom, to approve the agenda as presented.

A voice vote was held.

#### MOTION PREVAILED

The board and staff introduced themselves.

#### **OLD BUSINESS**

None

#### **NEW BUSINESS**

## **Elections**

MacIntosh ran the election for chairperson.

MOTION by Kull, seconded by Camiener, to elect Thayer as chairperson.

A roll call vote was held: Yeas – Bone, Booth, Buggs, Camiener, Dailey, Guajardo,

Kull, Modak, Thayer, Trotter, Wisdom

Nays - None

## **MOTION PREVAILED**

MacIntosh ran the election for vice-chairperson.

MOTION by Thayer, seconded by Camiener, to elect Kull as vice-chairperson.

A roll call vote was held: Yeas – Bone, Booth, Buggs, Camiener, Dailey, Guajardo,

Kull, Modak, Thayer, Trotter, Wisdom

Nays - None

# **MOTION PREVAILED**

## **Committee Assignments**

Baker made the following appointments:

DSC

Dailey, Chair

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Buggs

Trotter

Maxey

Booth

Camiener, Professional Alternate

Nader, Public Alternate

#### **Board Review**

Thayer

Guajardo

Bone

## Rules

Kull

Wisdom

Modak

Camiener

## **HPRP Annual Report**

MacIntosh explained the HPRP program and presented the HPRP Executive Summary: October 1, 2023, through September 30, 2024.

## **HPRC Candidate Request**

MacIntosh explained that under MCL 333.16165 of the Michigan Public Health Code, each board created under Article 15 of the code may appoint a member to the Health Professional Recovery Committee (HPRC) to represent the profession. The HPRC manages oversight of the Health Professional Recovery Program (HPRP).

## **Master Resolution**

MacIntosh presented the Master Resolution to the board.

MOTION by Kull, seconded by Wisdom, to approve the Master Resolution as presented.

A roll call vote was held: Yeas – Bone, Booth, Buggs, Camiener, Dailey, Guajardo,

Kull, Maxey, Modak, Thayer, Trotter, Wisdom

Nays - None

#### MOTION PREVAILED

## **Disciplinary Subcommittee Master Resolution**

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MacIntosh presented the Disciplinary Subcommittee Master Resolution to the board and stated that the Disciplinary Subcommittee will vote on it at their first meeting.

#### **Rules Discussion**

MacIntosh explained the promulgation process and timeline.

Discussion was held.

MOTION by Booth, seconded by Bone, to open the rules.

A roll call vote was held: Yeas – Bone, Booth, Buggs, Camiener, Dailey, Guajardo,

Kull, Maxey, Modak, Thayer, Trotter, Wisdom

Nays - None

MOTION PREVAILED

## 2025 and 2026 Public Notice

Discussion was held regarding the 2025 and 2026 meeting dates.

#### **Conflict of Interest**

MacIntosh helped the members with completion of the Disclosure of Interest form (C-46).

#### **Credentials Verification**

MacIntosh stated that to keep accurate records, the department was asking for verification of credentials of all board members.

## **Chair Report**

Thayer thanked the board.

## **Department Update**

MacIntosh reminded the board members to check their state e-mail address regularly.

MacIntosh explained the board members' role.

#### **PUBLIC COMMENT**

None

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## **ANNOUNCEMENTS**

The next regularly scheduled meeting will be held October 8, 2025, at 9:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper-Level Conference Room 3, Lansing, Michigan.

# **ADJOURNMENT**

MOTION by Camiener, seconded by Buggs, to adjourn the meeting	at 10:22 a.m.
A voice vote was held.	
MOTION PREVAILED	
Minutes approved by the Board on	
Prepared by: Kimmy Catlin, Board Support Bureau of Professional Licensing	July 11, 2025