

**MOTOR VEHICLE SERVICE AND REPAIR ACT (EXCERPT)**  
**Act 300 of 1974**

**257.1314 Registration form; contents.**

Sec. 14. The owner of a motor vehicle repair facility shall register the facility by providing all of the following information to the administrator, on a registration form provided by the administrator, accompanied by a registration fee in an amount determined under section 30:

(a) The name, address, and form of ownership of the facility, and if the owner is a corporation, the date and place of incorporation.

(b) The name and address of each of the owner's resident agents, officers, directors, and partners in this state, as applicable.

(c) The principal occupation or business for the past 5 years of all of the following, as applicable:

(i) Each person that owns 10% or more of the facility.

(ii) For each owner described in subparagraph (i), every officer and director if the owner is a corporation; every partner if the owner is a partnership; and any other person that occupies a similar status or performs similar functions.

(d) A description of the facility that includes all of the following:

(i) The type of service business the facility operates.

(ii) The type of repairs the facility performs.

(iii) The type of vehicles the facility services.

(iv) The number of mechanics the facility employs who perform repairs.

(v) The range of gross revenue received by the facility from performing repairs, including revenue from parts and goods sold in conjunction with repairs, for the most recent federal income tax year.

(vi) Measured in square feet, the size of that part of the facility utilized for performing repairs.

(e) An irrevocable appointment of the secretary of state as the agent for the facility for service of process.

(f) A copy of each instrument, form, contract, or other document used by the applicant in dealing with the public in the repair of motor vehicles, including, but not limited to, all of the following:

(i) Any document on which the facility routinely requires the customer's signature.

(ii) Any document used by the facility in connection with providing estimates, diagnoses, or repairs.

(iii) Any invoices, warranties, or waivers.

(iv) Any other document used by the facility to comply with this act or rules promulgated under this act.

(g) Any other relevant information required by the administrator.

**History:** 1974, Act 300, Eff. Apr. 1, 1975;—Am. 1976, Act 12, Imd. Eff. Feb. 20, 1976;—Am. 2016, Act 430, Eff. Apr. 4, 2017.